



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY, EUROPE, AND SEVENTH ARMY
UNIT 29351
APO AE 09014-9351

AEAGF-PB

16 September 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Approval of Operation and Maintenance, Army (OMA), USAREUR-Funded Purchase Requests and Commitments (PR&Cs) and Military Interdepartmental Purchase Request (MIPR) Requirements

This memorandum expires in 1 year.

1. Your support in reviewing procurement procedures this past year is appreciated. As in the past, you succeeded in limiting spending and helped USAREUR fund its most critical requirements within budget constraints.
2. The following approval levels are established only for mission requirements:

a. OMA Base Program. The first general officer in the requester's chain of command, or first staff principal at the general-officer level, may approve OMA USAREUR-funded PR&Cs and MIPRs of \$200,000 and above. For PR&Cs and MIPRs under \$200,000, approval authority will be exercised as follows:

- | | |
|-------------------------------|--|
| (1) Up to \$49,999.99 | Commander, activity director, or staff principal with the rank of major or grade of GS-13 or C-9 |
| (2) \$50,000 to \$124,999.99 | Commander, activity director, or staff principal with the rank of lieutenant colonel or grade of GS-14 or C-10 |
| (3) \$125,000 to \$199,999.99 | Commander, activity director, or staff principal with the rank of colonel or the grade of GS-15 |

b. Contingency Operations (CONOPS). The Balkans Sustainment Contract and other requirements will be processed according to USAREUR Joint Acquisition Review Board (JARB) implementing instructions.

- (1) The task force (TF) chief of staff may approve TF requirements up to \$25,000.
- (2) The area support group (ASG) commander may approve ASG requirements up to \$25,000.
- (3) The TF commander may approve TF and ASG requirements from \$25,000.01 to \$50,000.

This memorandum is available at <https://www.aeaim.hqusareur.army.mil/library/home.htm>.

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(4) Requirements greater than \$50,000 must be submitted to HQ USAREUR/7A for approval by the USAREUR Council of Colonels (CoC). After approval by the CoC, the general officer staff proponent for the requirement will be the approval authority for requirements between \$50,000.01 and \$200,000. Only the DCG/CofS, USAREUR/7A, may approve Balkans requirements greater than \$200,000.

3. Commanders, activity directors, and staff principals are authorized to delegate approval authority to their acting commanders, activity directors, or chiefs of staff in their absence.

4. Commands must establish internal procedures to ensure compliance with this policy.

5. Because the CG, USAREUR/7A, has already approved the purchase of items on the Master Integrated Priority List (MIPL), the following statement will be included on PR&Cs for these items:

“PR&C is submitted as MIPL item # (state number) and therefore requires no further approval as outlined in memorandum, HQ USAREUR/7A, AEAGF-PB, 16 September 2003, subject: Approval of Operation and Maintenance, Army (OMA), USAREUR-Funded Purchase Requests and Commitments (PR&C) and Military Interdepartmental Purchase Request (MIPR) Requirements.”

6. POCs are Ms. Abare (for mission), DSN 370-6363; and Major Casillas (for CONOPS), DSN 370-8176.

FOR THE COMMANDER:

Encl

1. Sample Approval Request
for PR&C or MIPR



MICHAEL L. DODSON
Lieutenant General, USA
Deputy Commanding General/
Chief of Staff

DISTRIBUTION:

B (AEPUBS)

SAMPLE APPROVAL REQUEST FOR PR&C OR MIPR

From: Commander
Sent: Date
To: DCG/CofS, USAREUR/7A

SUBJECT: Request for PR&C or MIPR

1. Reference memorandum, HQ USAREUR/7A, AEAGF-PB, 16 September 2003, subject: Approval of Operation and Maintenance, Army (OMA), USAREUR-Funded Purchase Requests and Commitments (PR&Cs) and Military Interdepartmental Purchase Request (MIPR) Requirements.
2. In accordance with the referenced memorandum, request approval of the following PR&C (or MIPR, as applicable):
 - a. Purchase requirement: (as it appears on PR&C or MIPR)
 - b. Explicit description of project, services, supplies, or equipment and validation of need:
 - c. PR&C or MIPR number:
 - d. Amount to be approved:
 - e. Location of project or service:
 - f. Date of project or service to be performed:
 - g. The POC for this request is (name, office, telephone number):

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