

Sample

ORDER FOR SUPPLIES OR SERVICES						PAGE 1 OF 3				
1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. DABN16-03-P-0001		2. DELIVERY ORDER/ CALL NO.		3. DATE OF ORDER/CALL 2002Sep24		4. REQ./ PURCH. REQUEST NO. WK3E45-2274-N411		5. PRIORITY		
6. ISSUED BY RCO BENELUX LEUVENSESTEENWEG 13 1932 SINT-STEVEN'S-WOLLUWE BELGIUM			7. ADMINISTERED BY RCO BENELUX CHRISTEL VAN NEROM 02-717-9616 FAX 02-717-9610 BELGIUM		8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER <small>(See Schedule if other)</small>					
9. CONTRACTOR CESI AVENUE KONRAD ADENAUER 8 1200 BRUXELLES BELGIUM			10. DELIVER TO FOB POINT BY (Date) SEE SCHEDULE		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED		12. DISCOUNT TERMS Net 30 Days			
			13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 16							
14. SHIP TO BOTH ASG - COMMAND GROUP BLDG # 20 CASERNE DAUMERIE 7950 CHIEVRES BELGIUM			15. PAYMENT WILL BE MADE BY BENELUX FINANCE OFFICE ATTN: COMMERCIAL ACCOUNTS BLDG # 212 7010 SHAPE BELGIUM		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.					
16. TYPE OF ORDER: DELIVERY/ CALL () PURCHASE (X) This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract. Reference your quote dated _____ Furnish the following on terms specified herein: _____ ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.										
NAME OF CONTRACTOR		SIGNATURE		TYPED NAME AND TITLE		DATE SIGNED (YYYYMMDD)				
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies: _____										
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE See Schedule										
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES			20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT			
	SEE SCHEDULE						\$ 1180.00			
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and enclose				24. UNITED STATES OF AMERICA BY: JOHN DENNEY CONTRACTING / ORDERING OFFICER		25. TOTAL EUR14,180.00		29. DIFFERENCES		
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input checked="" type="checkbox"/> RECEIVED <input checked="" type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED 21 Feb 03 DATE Gaunther Schipke, CDR SIGNATURE OF AUTHORIZED GOV'T. REP.				27. SHIP NO. <input checked="" type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		28. DO VOUCHER NO.		30. INITIALS		
36. I certify this account is correct and proper for payment. DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____				31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR		
37. RECEIVED AT TMP Vilseck		38. RECEIVED BY Gaunther Schipke		39. DATE RECEIVED (YYYYMMDD) 2003 Feb 21		40. TOTAL 1 CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.

DD Form 1155, JAN 1998 (EG) **409 BSB Vilseck** PREVIOUS EDITION MAY BE USED.
476-2831 **Schipke@hq.usaeur.mil**

Sample

DABN16-03-P-0001

Page 2 of 3

SECTION 1155 BLOCK 19

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		12.00	Months	EUR1,180.00	EUR14,160.00

Social worker services
FFP - for Host Nation Employees Services for FY 03
See attached statement of work.

Rec'd 1 mo @ 1180.00

This purchase order is subject to availability of funds FY
See clause 52.232-18

POINT OF CONTACT - RECEIVING OFFICER
Mrs Jacqueline PEREMANS - 068/27.53.25
PURCHASE REQUEST NUMBER WK3E45-2274-N411

NET AMT EUR14,160.00

ACRN AA Funded Amount

\$12,436.32(SAF 03)

DELIVERY INFORMATION

CLINS	DELIVERY DATE	UNIT OF ISSUE	QUANTITY	FOB	SHIP TO ADDRESS
0001	POP 01-OCT-02 TO 30-SEP-03	Months	12.00	Dest.	WK3E45 80TH ASG - COMMAND GROUP BLDG # 20 CASERNE DAUMERJE 7950 CHIEVRES BELGIUM

ACCOUNTING AND APPROPRIATION DATA

AA:	2132020000089354013109661A91252G00QNMGWK3E452274N411NMAE00S91533	000000000000
AMOUNT:	\$12,436.32(SAF 03)	

CLAUSES INCORPORATED BY REFERENCE:

52.232-18 Availability Of Funds

APR 1984